

Appendix 10-X1, Illinois – Damage Assessment Recovery Teams (I-DART)

Primary Agency: Illinois Emergency Management Agency

Support Agencies: American Red Cross (Red Cross)
Illinois Emergency Services Management Association (IESMA)

Other Organizations: County and Municipal Government
Private Sector Organizations and Industry

I. Introduction

A. Purpose

1. Provide operational guidance, coordinating processes and strategies for implementation of state damage assessment recovery teams (I-DART).

B. Scope

1. This appendix addresses support of damage assessment through the utilization of state agencies and mobile support teams.
2. This appendix addresses damage assessment throughout short and intermediate recovery.
3. This appendix does not address response and long-term recovery and assistance programs.
4. The use of state lands and properties for I-DART operations is addressed in IEOP Annex 9, Resource Management.

C. Policy

1. The governor or designee will authorize and direct the use of state resources to provide support and assistance to response and recovery efforts after consideration of both priority of need and cost.
2. Local governments have primary responsibility for conducting and completing initial damage assessments.
3. Local government and private sector organizations must be engaged in response and recovery prior to the approval of requests for state support.
4. The State Emergency Operations Center (SEOC) manager will approve and direct the use of I-DART resources.

- a) I-DART configuration will be determined by the SEOC based on scope and magnitude of event, state capability and capacity, and operational priorities.
- b) I-DART may be augmented through the use of state recognized mobile support teams, private sector or other resources.

D. Situation Overview

- 1. An emergency or disaster has occurred resulting in significant damage to critical infrastructure, private residences or public property.
- 2. Local Authority Having Jurisdictions (AHJ) have requested assistance in conducting damage assessments.

E. Assumptions

- 1. Impacted areas are accessible.
- 2. Damage assessment information will be provided by a variety of sources.
- 3. Damage assessment information provided will require confirmation.
- 4. Mutual aid assistance will be available.
- 5. Just-in-time training will be required.
- 6. State damage assessment operations will not be dependent on federal response posture.

II. Concept of Operations

A. General

- 1. Request for assistance in conducting damage assessments will be directed through the State Emergency Operations Center.
- 2. Primary and support agency SEOC liaisons will identify situational considerations affecting I-DART operations.
- 3. I-DART operations will follow recognized and identified standards, criteria and practices.
- 4. Operations conducted by I-DART are implemented and sustained through existing command, control, coordination and communications processes.
- 5. I-DART support is based on resource availability, capability and prioritization of effort.

6. I-DART shortfalls will be met through activation of mobile support teams approved by the SEOC manager.
 7. I-DART personnel will be trained to the assigned mission and, to the extent possible, be made aware of potential risks involved.
 8. Implementation of I-DART operations is contingent upon safe and secure access to impact areas.
- B. Operational Priorities for Damage Assessment
1. Damage assessment priorities will be determined based on scope and magnitude of event, geographical locations, resource availability and environmental conditions affecting accessibility and deployment of I-DART.
 2. Additional impact areas will be identified and included in operations to the extent possible as part of the ongoing process of damage assessment.
- C. Organization
1. Direction, Coordination and Control
 - a) Organizations retain operational control of resources owned/obtained for use in response and recovery.
 - b) The governor or designee has the authority to exercise overall coordination of resources belonging to the state.
 - c) The SEOC is the single point of coordination for state supported damage assessment.
 - d) Implementation of I-DART will be coordinated between the SEOC manager and state disaster recovery coordinator based on the phase of operations.
 2. Coordinating Elements
 - a) Element Specific Support Function (ESSF) – Damage Assessment will be activated at the direction of the SEOC manager.
 - 1) Strategic and operational guidance on ESSF operations can be found in IEOP Base Plan-A4, ESSF Coordination and Management.
 - b) For the purposes of damage assessment operations and situational awareness, the SEOC will coordinate with local units of government, the private sector and Voluntary Organizations Active in Disaster.

3. Federal Coordination

- a) SEOC liaison officers (LNOs), state agencies, boards and commissions will coordinate with federal counterparts in accordance with enabling authority to collect, receive, compile and develop situational reports on damage impacts.

D. System Capabilities and Structure

- 1. The SEOC utilizes pre-identified resources, regardless of the type of operation, for delivery of assistance.
- 2. The SEOC will formulate strategy, develop plans and utilize immediately available resources, drawing on other state agency personnel and mobile support teams, to conduct damage assessment.
- 3. The SEOC is responsible for ensuring the alignment of damage assessment operations with local and state government, private sector and federal activities.
- 4. State employees are the primary source of personnel for I-DART operations.
 - a) State personnel may be augmented by mobile support teams having met specialized training requirements and approved for deployment by the SEOC manager.
 - b) Specific roles, responsibilities and acceptable training for I-DART personnel are defined in IEOP Annex 10-X1-A1, I-DART Typing.

E. Resource Management and Logistics

- 1. Resources and logistics support necessary to implement and sustain damage assessment capabilities will be provided through processes established in IEOP Annex 9, Resource Management and Logistics.
- 2. Local governments and private sector organizations must be capable of providing timely, accurate and actionable information and intelligence to support damage assessment.

III. Roles and Responsibilities

A. Illinois Emergency Management Agency

- 1. SEOC manager
 - a) Coordinate actions of SEOC liaisons to complete rapid needs assessment (RNA) using resources in impact areas.

- ___ b) Coordinate with local emergency management agency (EMA) and AHJ to receive RNA information for situational awareness.
- ___ c) Request that state disaster recovery coordinator and staff report to the SEOC.
- ___ d) Coordinate with the state disaster recovery coordinator to determine the need for notification and activation of ESSF – Damage Assessment.
- ___ e) Ensure maps, visual aids and displays are developed to guide situational awareness.
- ___ f) Coordinate with the SEOC private sector liaison to develop and disseminate updates, briefings and intelligence to the private sector.
- ___ g) Upon Business Emergency Operations Center (BEOC) activation, coordinate with the BEOC manager to ensure situational awareness and information exchange.
- ___ h) Coordinate with the SEOC Statewide Terrorism and Intelligence Center (STIC) LNO for coordination and deconfliction of disaster intelligence.
- ___ i) Coordinate with the state disaster recovery coordinator to determine the need for activation of I-DART.
- ___ j) Activate resource and coordinate ESSFs.
- ___ k) Ensure coordination of damage assessment processes between the state disaster recovery coordinator and SEOC private sector, EMAT and Red Cross liaisons.
- ___ l) Coordinate and disseminate public information, crisis communications and educational messaging with SEOC public information officer (PIO) and Red Cross PIO.

2. State Disaster Recovery Coordinator

- ___ a) Assist in the integration of recovery personnel into the SEOC.
- ___ b) Coordinate receipt of RNA information from SEOC liaisons.
- ___ c) Compile, analyze, track, record and disseminate damage assessment information.
- ___ d) Coordinate the development of maps, visual aids and displays to guide situational awareness.
- ___ e) Coordinate with local EMAs and AHJs to receive damage

assessment information.

- ___ f) Coordinate with the SEOC private sector LNO to develop and disseminate updates, briefings and intelligence to the private sector.
- ___ g) Upon BEOC activation, coordinate with the BEOC manager to ensure situational awareness and information exchange.
- ___ h) Coordinate state supported damage assessment processes and implementation between SEOC private sector, EMAT and Red Cross liaisons.
- ___ i) Determine the need for notification and activation of ESSF – Damage Assessment.
- ___ j) Determine the need for notification and activation of I-DART.
- ___ k) Prepare reports and supportive documentation on damage assessment information.
- ___ l) Coordinate and disseminate public information, crisis communications and educational messaging with SEOC PIO and Red Cross PIO.

3. SEOC Public Information Officer

- ___ a) Serve as the single point of public information, crisis communications and rumor control for the state.
- ___ b) Coordinate with the SEOC manager, state disaster recovery coordinator and SEOC Red Cross liaison on damage assessment information and messaging.
- ___ c) Coordinate with SEOC agency public information officers, key decision makers, executive officials, local and federal government agencies and media organizations to develop and disseminate public information, crisis communications and educational messaging.

B. American Red Cross

- ___ 1) Coordinate damage assessment operations with the SEOC, State Unified Area Command (SUAC), State Area Command (SAC), and state and federal agencies as appropriate.
- ___ 2) Coordinate collection, receipt, compilation and dissemination of situational reports, maps, visual aid and displays on damage assessment activities to the SEOC.
- ___ 3) Disseminate situational reports on state and local damage assessment

activities to the Red Cross disaster operation.

- ___ 4) Deconflict damage assessment information with IEMA and other sources.
- ___ 5) Coordinate state support to Red Cross damage assessment operations.

C. Illinois Emergency Services Management Association

- ___ 1) Coordinate with the SEOC manager and state disaster recovery coordinator to determine the need for additional SEOC/SUAC/SAC staffing in support of I-DART operations.
- ___ 2) Coordinate with the SEOC manager and state disaster recovery coordinator on ESSF – Damage Assessment and I-DART operations and requirements.
- ___ 3) Serve as the ESSF – Damage Assessment coordinator as directed by the SEOC.
- ___ 4) Compile maps, visual aids and displays to guide ESSF – Damage Assessment and I-DART operations.
- ___ 5) Identify sustainment requirements for I-DART.
- ___ 6) Compile, analyze, track, record and disseminate damage assessment information.
- ___ 7) Prepare reports and supportive documentation on damage assessment information.

D. Other Organizations: General Considerations

- ___ 1) Coordinate administrative processes and resources necessary for implementation of I-DART operations.
- ___ 2) Coordinate with whole community partners to obtain and disseminate maps, visual aids and situational reports on impact areas and priorities.
- ___ 3) Establish and maintain briefing schedules and stakeholder participation requirements for implementation of I-DART operations.

IV. Authorities and References

A. Authorities

- 1. Title 44, Chapter I of the Code of Federal Regulations (CFR) Emergency Management and Assistance.

B. References

1. Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, 42 U.S.C. § 5121 et seq.
2. National Response Framework (NRF), as amended.
3. National Disaster Recovery Framework (NDRF), as amended.
4. FEMA Damage Assessment Operations Manual, as amended.
5. Public Assistance Preliminary Damage Assessment Manual, as amended.
6. IS-559: Local Damage Assessment, as amended.